

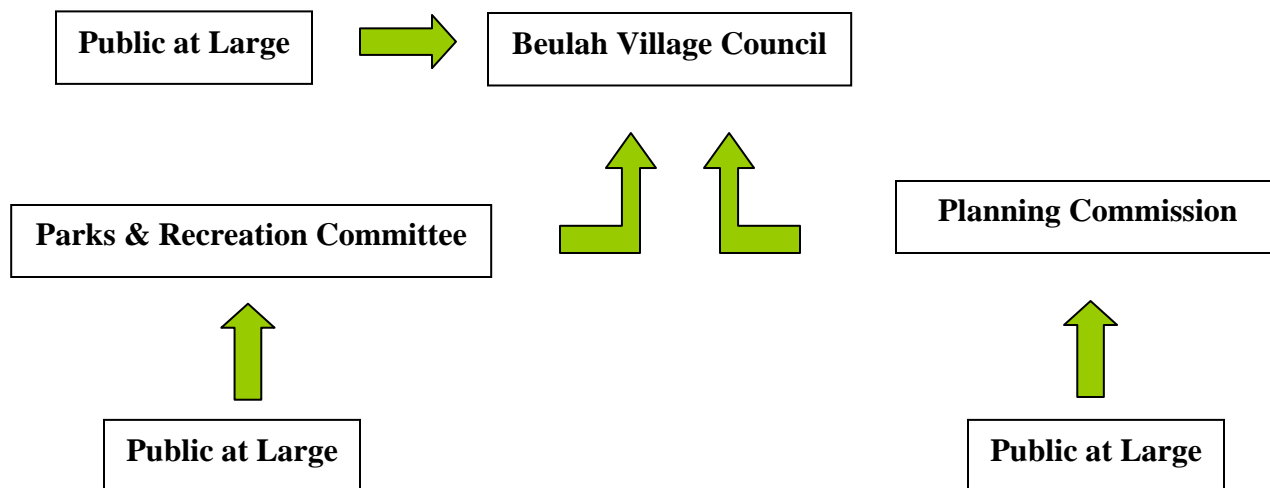
# Administrative Structure

## INTRODUCTION

The Beulah Boosters are a group of active, civically-minded residents and business owners that are promoting recreation improvement, community planning, and community enhancement. With a working involvement of the Village Council, the Beulah Boosters have obtained community input into the recreation needs of Beulah. To further advance these efforts, the Beulah Village Council has designated a Parks and Recreation Advisory Committee to the Village Council. This Advisory Committee contains members of the Village Council. The Parks and Recreation Advisory Committee works under the general supervision of the Village Council. The following administrative flow chart diagrams how the Village responds and takes action with regard to the recreation process.

## ADMINISTRATIVE STRUCTURE

The planning and administration of recreational programs and facilities rests with the following entities:



**Village Council:** The Village of Beulah sets the fiscal budgets for the Village, approves contracts, and works with the Village Staff and the public to set policy and takes recommendations from the Parks and Recreation Advisory Committee.

**Parks and Recreation Advisory Committee:** The newly formed (2010) Parks and Recreation Advisory Committee work with the Public, Planning Commission and private consultants on recreation-based project planning. They make recommendations to Village Council.

**The Public at Large:** The Village Council, and Parks and Recreation Advisory Committee all periodically seek input from local residents on recreational matters. Input from the public is sought at regularly or specially posted meetings and hearings.

## VILLAGE BUDGET

Parks and Recreation improvements and operational costs are currently funded under a discretionary budget set by the Village Council. The Parks and Recreation Committee make recommendations to the Village Council when a project has been identified and funding is needed. Currently, two members of the Council sit on the Parks and Recreation Committee.

### Funding

Typically, more than half of the Parks Budget is for operational costs unless a major repair or improvement is planned or identified, so it is important to plan well in advance. The remaining funds as well as any additional requested funds would be available as local match dollars for awarded grants. In 2009, the Village allocated \$50,080 half of which was available for **discretionary capital improvements** as recommended by the Parks and Recreation Commission and approved by the Village Council.

See Section 6, the Action Program, which outlines estimated costs for projects and identifies possible sources of grant funding which may be sought for implementation.

### Maintenance / In-Kind Services / Volunteer Groups

The Village utilizes its Department of Public Works Staff to maintain the existing and any future recreation and parks facilities. Volunteers support Village efforts, particularly during major events held seasonally throughout the year. These volunteers groups include the Beulah Boosters, Benzie Sunrise Rotary Club, Friends of the Betsie Valley Trail (FBVT), Crystal Lake Central Business Association (CLCBA), and a local garden club among others.